



## ABSENCE NOTIFICATION FORM

**Please note - This form must be completed for each period of pupil absence and returned to the school immediately.**

Name of pupil: \_\_\_\_\_

Class & Teacher's name: \_\_\_\_\_

Date(s) of absence \_\_\_\_\_

Reason \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ (Parent/Guardian)

Date \_\_\_\_\_